

Office of the Principal, Govt. Polytechnic, Dhangar (Fatehabad)


Office Order No. 230

Dated: 8/4/26

All the students of Regular & Re-appear are hereby informed to submit their PCA Forms for the HSBTE Examination June-2026 to the office of HODs of their respective branches. The detail regarding PCA form given below.

Sr. No.	Filling of PCA Forms	Date
1.	<u>Exam fee under Semester System: Rs.650/- per semester(including 2nd, 4th & 6th Regular & Reappear of all semester)</u>	20.04.2026
2.	<u>Exam fee under Annual System: Rs.1300/- (Reappear of 1st year for Batch-2020 & 2021)</u>	

1. Maximum number of Subjects in PCA form filling would be 12 (Regular +Re-appear).
2. Students must carefully check all particulars furnished by them, such as Roll No., Name, Father's Name, Mother's Name (as per 10th DMC), Photo, Branch, Semester, Subject Name, and Subject ID. The Subject ID will not be edited or corrected once the PCA is submitted/uploaded. Students will be responsible for any errors or discrepancies.
3. Those students who were re-appear or absent in the practical subject of the previous examination are to fill the PCA of the respective practical subject.
4. Two duly colored photographs with white background with student Roll No. digitally printed on it.
5. Students must ensure that their email ID and mobile number are valid and verified.
6. The candidate who has failed in one or more subject(s) (maximum three subjects in a semester) shall be admitted to the succeeding semester/year, if otherwise eligible. However, such candidates are not allowed in the theory examination of the subject for which he has Failed in Sessional.
7. The Candidate who has failed in more than three subjects in sessional(s) shall not be allowed to sit in the semester examination and shall not be eligible to fill PCA.
8. The candidate will not be promoted to next semester if he/she fails to submit PCA Examination Form.
9. The candidate, who has been declared pass with Grace Marks in any subject, must not apply for that particular subject in the PCA.



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Endst No. GPD/2026/ 1737

A copy of the above is forwarded to following for the information and necessary action.

1. HOD Computer/Mechanical/Electrical/Applied Science & DMLT
2. O/I Civil & Workshop-Supdt.
3. O/I Exam/Website
4. DSO/ Cashier
5. All Notice Board


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